



...BECAUSE TRANSPORTATION SHOULD BE SIMPLE

Williams News

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Five Principles of Safe Driving

Safe driving is an imperative part of your everyday life. Whether it's in your personal vehicle on your way to work, or a company vehicle on the way to a supplier, we should all be sure we are driving safely. By following the five basic rules of safe driving, we can drastically reduce the amount of major accidents both in our personal vehicles and our company vehicles.

1. Aim High – Stay alert of dangers in traffic ahead, not only to avoid rear-end collisions, but also to alert other drivers behind you to slow down. You should steer and focus your attention high so as to view the road as a whole and not just a few feet in front of you.
2. The Big Picture – Be aware of your surroundings at all times. It's important that you are paying attention to the drivers around you. There are a variety of hazards between your vehicle and others around you, thus, a keen awareness of these hazards will reduce the risks.
3. Keep Your Eyes Moving – Stay alert! It's easy to let your mind drift while driving; however, consistent eye movement prevents your mind from wandering, keeping you alert to the road ahead.
4. Leave Yourself an Out – Always leave yourself a way out. Do not allow yourself to be boxed in by other drivers. Do not follow vehicles too closely and always anticipate what choices other drivers make.
5. Make Sure They See You - You should never assume that another driver sees you. Make sure that you are seen and that other drivers anticipate your move.



Post-Trip Inspections

The best pre-trip is a good post-trip!!!

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Refer a friend, make some cash!!!

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Post-Trip Inspections

Williams prides itself in being a performance-based company. We offer a superior product to our customers to ensure we maintain their continued business. An important part of our performance is based on our timeliness. As our team is well aware of, any delay in pickup or delivery causes a domino effect, both for the drivers and the dispatch staff. Some delays are situations beyond our control; however, it's important that we do control the situations that we are able to control.

One situation that leads to delays is faulty equipment. We understand that equipment breaks down and wears out; however, making sure we are doing proper inspections goes a long way in preventing delays. We have a good crew of mechanics that do a fine job of fixing our equipment; however, if the shop is unaware of issues, the issues will never get fixed.

The best pre-trip is a good post-trip!!! We know that equipment fails and breaks down; however, if we are doing our post-trip inspections, we can discover the issues and fix them before they cause delays. It's unsafe and inconsiderate to not post-trip each trailer you pull. It opens us up to liability at suppliers or plants as well as on the road. It's also inconsiderate of the driver following you as they will have to take the time to have their

equipment fixed when it could have been taken care of the evening before. The following items should be checked when doing your post-trip:

- Service brakes including trailer brake connections
- Parking (hand) brake
- Steering mechanism
- Lighting devices and reflectors
- Tires
- Horn
- Windshield wipers
- Rear vision mirrors
- Coupling devices
- Wheels and rims
- Emergency equipment

Any issues found should promptly be written up on your DVIR (Driver Vehicle Inspection Report) and turned it to the shop for repair.

It's important that we are doing our jobs and doing them correctly to ensure we are being safe and keeping our customers happy. Post-trip inspections don't generally take very long, but they can save a lot of lost time if done properly!

HAPPENINGS



Driver Referral Bonus

Refer a driver and make \$500! Just a friendly reminder about our driver referral program. If your referred driver lists you on his/her application and works for Williams for 90 days, you will receive a reward of \$500! If you have any questions about what qualifications a driver must meet, contact Nate, Aimee, Tabitha, or Dan.

Driver of the Month - Feb.

Randy Spence is the driver of the month for February of 2018. Take time to congratulate him if you have the chance!

Top Wrench - Feb.

Joe Felts is the top wrench for February of 2018. He has been doing a great job, both in the shop and filling in as needed to run routes. Congratulate Joe when you have the opportunity!